

13 JUN 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Chief, Information Services Staff

SUBJECT: ISS Weekly Report (5-11 June 1980)

Classification Review Division

Mr. Lawrence Pickering, Chief of the Systematic Review Office, State Department, met with a CRD representative for a joint review of the Foreign Relations of the United States series, Volume VII, China and Korea, 1951. Once again, documents of interest to the Agency which had not previously been sent to us for review were found. Mr. Pickering requested that CRD run a name check on foreign names mentioned in the series to obtain as much information as possible prior to completing the necessary review by his office. This is the first such request we have received from the State Department asking us to run name traces from FRUS documents. Because Mr. Pickering is attempting to be so cooperative with us in identifying our information in FRUS series, we are looking positively at this unusual request.

A CRD representative met with Chief, SE [] and discussed the classification downgrading of SE disseminated intelligence reports. It was agreed that prior to downgrading any SE [] Top Secret intelligence dissemination, the CRD reviewer will coordinate this action with SE []

Regulations Control Division


RCD processed 26 regulatory issuances and responded to many requests for information about past issuances.

Records Management Division

RMD was informed by the DDO that FBI representatives would like a briefing on CIA procedures for implementing E.O. 12065.

RMD has forwarded to the National Security Council a package containing White House originated documents which were previously maintained in California for use by former President Nixon. The U.S. Marine Corps forwarded the unopened White House documents as well as CIA and other agency material directly to the CIA. The other material is non-record containing no meaningful annotations and will be destroyed.

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RMD requested authority to destroy 800 cubic feet of  which are second-party COMINT maintained by OCR and very rarely referenced.

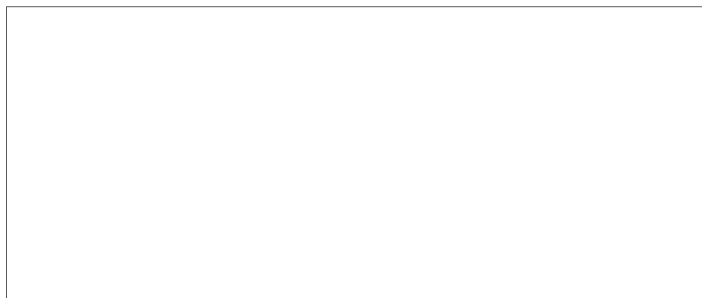
Site preparation for RAMS hardware started at the Records Center on 9 June 1980.

Information and Privacy Division

A separate report is attached.

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Attachment



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12 June 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Acting Chief, Information and Privacy Division, ISS

SUBJECT: IPD/ISS Weekly Report (5-11 June)

1. The Week in Review

	<u>5-11 June</u>	<u>1980 Weekly Average</u>
a. New cases logged	51	62.8
b. Cases closed	64	55.9
c. New appeals logged	3	2.0
d. Appeals closed	1	2.4
e. Manpower (man-weeks)	122.6	120.6

2. Current Backlogs

- a. Initial requests - 2812
- b. Appeals - 408

3. Spotlighted Requests**ADMINISTRATIVE INTERNAL USE ONLY**

Page Denied

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b. The Department of Defense published its new FOIA regulations in the 29 April 1980 issue of the Federal Register. In some respects, the DoD's policies and procedures are very similar to those of this Agency. They are much more liberal, however, when it comes to fees. Some exceptions are permitted, but as a general rule fees are always waived whenever a request is received from the media or from a nonprofit public interest group. Moreover, if the charge for any request amounts to less than \$30, the fees are automatically waived. (The corresponding figure for the CIA is \$4.) The DoD regulation states that "Normally, collection of charges and fees will be made in advance of rendering the service," but prepayment is not required if the requester has given assurance of his willingness to pay the charges.

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IPD []/cb 12 June 1980

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